



महात्मा गांधी अंतरराष्ट्रीय हिन्दी विश्वविद्यालय, वर्धा  
Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha  
(14 नवंबर 1997] के अधिनियम 3 द्वारा स्थापित; फो'फोन;ky;) )  
(A Central University Established by Parliament by Act No 3 of 1997)  
Phone/Fax No. 07152-255707 website-www.hindivishwa.org

**EMPLOYMENT NOTICE**  
**No. MGAHV/07/2013 DT. 28.06.2013**

*Applications are invited for filling up the following Teaching & Non Teaching posts.*

**Teaching Post**

Post Code	Post Name	Scale of pay	Age	Category	No. of Post
01	Research Officer (Non-Vacational)	PB-3 Rs. 15600-39100 AGP 6000/-	As per UGC norms	UR	01

**Non-Teaching posts**

Post Code	Name of Post (s)	Pay Band and Grade Pay	Maximum age limit	Number of post	Category
02	Regional Director	PB-3 Rs. 15600-39100 GP 7600/-	55 Years	01	SC
03	Stenographer	PB-1 Rs. 5200-20200 GP Rs. 2400/-	35 Years	02	UR

Details of Educational Qualification, Experience etc and Application form can be downloaded from the University website [www.hindivishwa.org](http://www.hindivishwa.org). Last Date for submission of application is 12.07.2013 up-to 6:00 p.m.

**Registrar**



## MAHATMA GANDHI ANTARRASHTRIYA HINDI VISHWAVIDYALAYA

(A Central University Established by Parliament by Act No 3 of 1997)

Post Hindi Vishwavidyalaya , Gandhi Hill, Wardha- 442005 (Maharashtra)

Ph. (07152) 255707; Fax (07152) 230903

Website : [www.hindivishwa.org](http://www.hindivishwa.org)

### Employment Notice No.: MGAHV/07/2013 Dated : 28.06.2013

Applications are invited for filling up the following Teaching & Non-teaching posts. Name of posts, pay scales and qualifications are shown.

#### Teaching Posts

Post Code	Post Name	Category	Age	No. of Post	Essential Qualifications
1	<b>Research Officer</b> (Humanities and Social Sciences)	UR	As per UGC norms	01	<p>i. Good academic record as defined by the concerned university with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject* from an Indian University, or an equivalent degree from an accredited foreign university.</p> <p>ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.</p> <p>iii) Notwithstanding anything contained in sub-clauses (i) and (ii) to this Clause 4.4.1, candidates, who are, or have been awarded a Ph. D, Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph. D. Degree) Regulations, 2009, Shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.</p> <p>iv) NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.</p> <p>* <b>Hindi language &amp; literature / Anthropology / Diaspora Studies/Mass Communication/Social Work/ Women's Studies/Peace Studies/ Philosophy/ International Relation/ Dramatics/ Theatre/Film Studies.</b></p>

### Non-Teaching Posts

Post Code	Post Name	Category	Age	No. of Post	Essential Qualifications
01	Regional Director	SC	Not more than 55 years.	01	<p>1) Good academic record with a doctorate degree or equivalent published work in Education/Distance Education/Continuing Education. In addition to this candidate shall also possess at least 55% of marks or an equivalent grade of B in the 7 point scale with letter grades O.A.B.C,D,E and F at the Masters degree Level.</p> <p>2) Five years of experience of teaching and/or Educational Administration and/or research excluding the period spent for obtaining the research degree and has made some mark in the area of scholarship as evidenced by quality of scholarship as evidenced by quality of publications, contribution to educational innovation, degree of courses and curricula.</p> <p><b>Note :</b> This post will not be at par with Academic Staff</p> <p><b>Desirable</b></p> <p>1) Well versed in the University System. 2) Knowledge of Hindi reading/writing/speaking</p>
02	Stenographer	UR	Not more than 35 years.	02	<p><b>A Bachelor's Degree with :</b></p> <p>i) Typing Speed 25 w.p.m. in Hindi and 30 w.p.m. English</p> <p>ii) Stenography Speed 80 w.p.m. in Hindi and or 100 w.p.m. in English.</p> <p><b>Desirable :</b></p> <p>Knowledge of Hindi reading/writing/speaking.</p>

## Important Instructions:

1. All applicants must fulfil the essential qualifications of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts.
2. Application that are not in conformity with the requirement indicated in this advertisement, incomplete applications and those received after the last date also, applications not accompanied with requisite demand draft will not be entertained.
3. Mere conformity to the job requirement will not entitle a candidate to be called for interview. The University reserves the right to reject the application without assigning any reason and to raise the standard of specifications to restrict the number of candidates to be called for interview. The recruitment process can be cancelled/suspended/terminated without assigning any reasons. The decision of the University will be final and no appeal will be entertained.
4. Candidates belonging to General/OBC Category should furnish crossed **Demand Draft for Rs 500/- in favour of Finance Officer, MGAHV payable at Wardha from any Nationalized Bank.** (Fee deposited will not be returned under any circumstances)
5. No fee is to be paid by the SC/ST/Physically handicapped & Women candidates and in service candidates of MGAHV, Wardha.
6. Separate Application along with application Fee should be submitted for each post applied for.
7. Age relaxation for SC/ST/OBC/PH and employees working in Central/State/University & Autonomous Bodies for all posts exists as per the guideline of UGC/GOI wherever applicable. Candidates applying for the reserved post should clearly state to which category they belong they must also enclose attested photo state copy of caste certificate/medical certificate from the concerned competent authorities. The form of caste certificate to be provided by the OBC candidates must in the format as prescribed by the GOI, otherwise, the application will be summarily rejected without further consideration.
8. SC/ST/OBC (non-creamy layer)category candidates should submit Caste Certificate (attested copy) in the pro forma prescribed by the Govt. of India.
9. A relaxation of 5% shall be provided, from 55% to 50% of marks at the master's level for the SC/ST Category (for all posts).
10. B in the Seven Point Scale with letter grades O, A, B, C, D, E & F shall be regarded as equivalent of 55% where the grading system is followed.
11. Candidates selected will be on probation for a period of one year for group A post & two years for others.
12. The employees of Central/State Govt./PSUs/Corporations etc. must apply through proper channel in the prescribed form QR should submit NOC at the time of interview.
13. If any time before or after of the selection of a candidate, it is found that any information is false or suppressed, his/her selection will be liable to be cancelled.
14. The qualifications prescribed should have been obtained from recognized University/ Institution. Educational qualification and age limit shall be reckoned as on closing date of the application.
15. Applicants will be required to enclose attested copies of the certificates of their educational qualifications, experience etc.
16. The University will not be responsible for postal delay, if any.

17. No T.A./D.A. will be paid to the Gen/OBC candidates. Outstation SC/ST candidates called for interview will be paid 2<sup>nd</sup> Class (sleeper class) Railway fare from the place of duty/residence to Wardha (MS) and back by the shortest route on production of tickets.
18. The Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha reserves the right to fill up the post or increase/decrease the number of posts at the time of selection and make appointments accordingly or even to cancel the whole process of recruitment without assigning any reasons thereof.
19. No correspondence or telephonic/electronic query will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview etc.
20. In case of any disputes/suites or legal proceeding against the University, the jurisdiction shall be restricted to the court of Wardha/Nagpur.
21. Applicants shall apply on the prescribed application form of this University only, which is available on University website [www.hindivishwa.org](http://www.hindivishwa.org).
22. The Application should be sent to the Deputy Registrar (Establishment), Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Post- Hindi Vishwavidyalaya, Gandhi Hill, Wardha-442005 (Maharashtra) by Speed-Post or Registered Post. The application received after last date, incomplete application, not duly signed, not enclosed prescribed fee, not enclosed attested copies of the certificates/educational qualification/experience and not in prescribed preform will not be considered. **Applicant must write the post name & post code on envelope.**
23. Canvassing directly or indirectly will be treated as disqualification.
24. **Last Date for submission of application: up to 6:00 P.M. 12.07.2013**

**Registrar**